



## **WOULDHAM PARISH COUNCIL**

To all members of the Council

YOU ARE SUMMONED TO ATTEND THE **ANNUAL COUNCIL MEETING** OF THE **PARISH COUNCIL** TO BE HELD ON TUESDAY 3<sup>RD</sup> MAY 2016 AT 7.30PM, FOLLOWED BY THE MEETING OF THE **PARISH COUNCIL** AT WOULDHAM VILLAGE HALL

Members of the Public and Press are welcome to attend

### **AGENDA – ANNUAL COUNCIL MEETING**

- 1. To receive apologies for absence**
- 2. To receive Chairman's annual report for 2015/2016**
- 3. Election of Chairman 2016/2017**
- 4. Election of Vice Chairman 2016/2017**
- 5. Signing of Declaration of Acceptance of Office by Chairman, Vice Chairman and Councillors.**
- 6. To appoint membership for Committees/Groups:**
  - 6.1.1 Planning Committee – appoint 4 Councillors**
  - 6.1.2 New Village Hall Fundraising Sub Committee – appoint 2 Councillors**
  - 6.1.3 Village Hall Committee – appoint 3 Councillors**
  - 6.1.4 Henry Peters Charity Trust – PC representative**
  - 6.1.5 Neighbourhood Watch – PC representative**
- 7. To appoint Councillors to the following responsibilities**
  - 7.1 Allotments Association – PC contact**
    - 7.1.1 BAM Nuttall/Bellways emergency contact**
    - 7.1.2 Community Payback works co-ordinator**
    - 7.1.3 Flooding – PC representative with the EA for flood alerts**
    - 7.1.4 Footpaths**
    - 7.1.5 Litter/cleaning**
    - 7.1.6 Highways and verges**
    - 7.1.7 Parish Website co-ordinator**
    - 7.1.8 Recreation Ground and Insurance Risk Assessment check**
    - 7.1.9 Street Lighting**
    - 7.1.10 Wouldham Common**
    - 7.1.11 Wouldham school and pre-school**
    - 7.1.12 Youth Club**
- 8. Wouldham Parish Council Bank Accounts**
  - 8.1 To agree signatories : Nat West Current and Reserve account  
Nationwide Savings account**
  - 8.2 To agree future full council meeting dates.**

## **AGENDA FOR PARISH COUNCIL MEETING**

### **1. Apologies for Absence**

### **2. Approval of the Minutes Monthly Meeting held on 5<sup>th</sup> April 2016**

### **3. Matters arising from the Minutes**

### **4. To receive Declarations of Interest**

### **5. External Reports**

5.1 To receive report from Borough Councillors and questions from the Council

5.2 To receive report from County Councillor and questions from the Council

5.3 To receive monthly crime and incidents report and questions from the Council

5.4 To receive report from Neighbourhood Watch and questions from the Council

5.5 To receive report from the Youth Club and questions from the Council

### **6. Planning**

6.1 Planning applications considered and commented upon by the Planning Committee:

TM/16/01180/AT Signs boards and flagpoles in Peters Village

6.2 Planning consents issued:

6.3 Planning applications refused:

6.4 Other Planning Issues:

### **7. Peters Village**

Debate on Parish Council running the PV Community Centre and managing the open spaces and any other communal spaces.

**8. Members of the Public** (The Parish Council meeting is open to members of the public for questions for 30 minutes. One question per person will be allowed initially and only if time permits further questions will be allowed. Members of the public will not be allowed to speak during the Council's formal business unless invited to do so by the Chairperson)

### **9. Street Lighting**

### **10. Highways & Verges**

### **11. Footpaths/PROW**

### **12. Allotments**

### **13. Wouldham Common**

### **14. Village Hall**

14.1 Existing hall: To receive minutes from the Village Hall Committee.

14.2 Proposed new hall: to receive report from the Fundraising Sub Committee Chairperson

14.3 Report from Cllr Fulwell re meeting held on Thursday 28<sup>th</sup> April 2016

### **15. Recreation Ground**

### **16. Administrative and Finance Matters**

16.1 Approval of Accounts for payment: Parish Council (appendix 1) and Village Hall Committee

16.2 Funding of PCSO Kim Ledbury as requested in forwarded email

16.3 To discuss and approve items for the Church News

**17. Correspondence Received**

**18. Date of Next Meeting**

**June 7<sup>th</sup> 2016**

**19. Questions from Councillors, Chairperson and Clerk/Future Agenda Items**

**Nicky Grimes  
Clerk Wouldham Parish Council**